

The Benjamin Harrison Herald



*The Bi-Monthly Newsletter for the Major General Emmett J. Bean Federal Center
8899 East 56th Street, Indianapolis, Indiana*

Building News and Information

Tenant Relations Committee (TRC)

The TRC met on August 24 for the scheduled quarterly meeting. Associated Industries for the Blind provided a presentation to the group highlighting their office supply stores. The TRC may explore future opportunities to open a supply store in the building. Other items discussed during the meeting included: GSA building projects, agency concerns, and public use permits. All agencies are invited to attend these meetings. The next meeting is scheduled for November 15th.

Building Operating Hours

Please remember that the building operating hours are Mon-Fri from 6:00 AM to 6:00 PM each day. After business hours, weekends and holidays, the building heating and air conditioning is reduced to conserve energy. Agencies who wish to operate outside business hours and require heating and air conditioning must fund the overtime operation of mechanical systems. Contact the GSA Property Management office to make arrangements.

Barber shop reopens

GSA has entered into a retail outlease with sole proprietor Steve Johnson for the barber shop space at EJB. Mr.

Johnson also owns and operates the barber shop located in the Army PX. Officially opened on August 15, the Barber Shop is open each day from 9:00– 3:00. Customers are welcome to walk-in during business hours or they may schedule an appointment in advance by calling 591-1985. Yong Johnson and La'Toya Fisher work in the shop and cut both men's and women's hair.



(pictured: Ms. Fisher at work)

Security and Safety Matters

Elevator Entrapment Safety

In the event of an elevator shutdown, the safest place for the passenger is always to remain in the elevator. Many passengers have been seriously injured or even killed while trying to release themselves from a stalled car. There have been various articles written about decapitations and people falling in an elevator shaft as a result of an extraction when the elevator cab is not level with the floor. It may not be

comfortable or convenient to spend an extended time trapped in an elevator, but except for extreme emergencies such as fire or earthquake, the passenger will remain safe from injury.

All GSA elevators are equipped with emergency phones that will connect the passenger with emergency personnel. Those answering these calls will coordinate the appropriate response to the situation, calling in qualified elevator mechanics, notifying building staff, and summoning emergency medical personnel to deal with injuries if needed. There are many complicated problems that may be encountered during an elevator evacuation, and the personnel conducting the evacuation must be prepared to analyze the problems and determine the most appropriate and safe means to handle the rescue procedure.

(Continued on page 2)

HERE TO SERVE YOU

Tommy Love Property Manager
Phone number 510-2169
Service calls 510-3009
Housekeeping 510-3009
Conference Room Reservations
Phone number 510-2169

Kirk Bireley FPS Inspector
Phone number 226-5366

In case of EMERGENCY
Phone number 877 719-4894

(Continued from page 1)

The procedures may be as simple as opening a door, or as complicated as traveling down in an adjacent elevator and erecting an evacuation bridge crossing over car tops or between side exits. In some cases a mechanic may have to shimmy down the hoisting cables from a landing above to reach the car top. A mechanic may have to physically release a hoisting machine brake to allow the car to drift to a landing where doors can be opened. Any rescue requires insuring that power has been disconnected so that an elevator will not unexpectedly restart, and requires examining the equipment carefully to determine any other hazards that may exist prior to making any efforts to release passengers.

A simple mistake could result in a passenger or rescuer tumbling down a hoist way, or being crushed if the elevator unexpectedly restarts. The risk is too great to be tackled by the inexperienced. Only experienced elevator personnel should perform rescue operations, and unless there are conditions that absolutely warrant immediate action (and the inconvenience of being stuck in an elevator is not sufficient justification), local officials should always wait for the arrival of elevator personnel before beginning any rescue attempts.

The ASME Elevator Safety Code committees have looked at the challenges of rescuing trapped passengers, and have developed a standard called ASME A17-4-1999 Guide for Emergency Personnel, which includes evacuation procedures and firefighters' service operating procedures.

Building Security Committee (BSC)

A quarterly BSC meeting was held July 12. During the meeting, the committee reviewed screening procedures following evacuations, discussed local crime trends, and received an update on the occupant emergency plan rewrite. Written protocol has been developed and accepted by the committee which outlines the BSC meeting process.

The next meeting is October 4th at 1:00 in conference room 223D. The BSC is comprised of representatives from all building agencies. The mission of the committee is to provide a secure workplace, in compliance with federal regulation, which enhances the operations of building agencies.

National Preparedness Month

National Preparedness Month is a nationwide coordinated effort held each September to encourage Americans to take simple steps to prepare for emergencies in their homes, businesses, and schools. The U.S. Department of Homeland Security (DHS) is sponsoring National Preparedness Month 2006 which will focus on family emergency preparedness.

The goal of National Preparedness Month is to increase public awareness about the importance of preparing for emergencies including natural disasters and potential terrorist attacks and to encourage individuals to take action to prepare themselves and their families. The month provides Americans with a variety of opportunities to learn more about emergency preparedness. Events and activities across the nation will encourage individuals to get an emergency supply kit, make a family emergency plan, be informed about different threats, and get involved in preparing their communities.

DHS is working with a wide variety of organizations, including more than 1,150 national, regional, state and local organizations that form the National Preparedness Month Coalition, to highlight the importance of public emergency preparedness throughout September and beyond. The National Preparedness Month coalition members will disseminate emergency preparedness messages to their customers, members, employees, stakeholders and communities across the nation.

Throughout the year, DHS promotes individual emergency preparedness through the Ready Campaign and Citizen Corps as part of a broader national effort conducted by the department's Preparedness Directorate. Ready is a national public service advertising campaign produced by The Advertising Council that is designed to educate and empower Americans to prepare for and respond to emergencies, including natural disasters and potential terrorist attacks. The campaign's Web site (Ready.gov) and toll free number (1-800-BE-READY) provide Americans with free preparedness information. Citizen Corps, DHS' grassroots effort, localizes preparedness messages and provides opportunities for citizens to get emergency response training; participate in community exercises; and volunteer to support local first responders. Two thousand Citizen

(Continued on page 3)

(Continued from page 2)

Corps Councils are at work across the nation making their communities safer, stronger, and better prepared. (www.ready.gov)

Did you know?

Guidelines for Posting and Use of Public Space in Federal Buildings

Bulletin Boards in the Alcoves Near the Restrooms

These bulletin boards are only for posting of building policies and procedures and emergency information. The GSA Property Management office monitors these areas and has the right to remove material that was not authorized to be posted.

Trading Post Bulletin Board in the Cafeteria

This bulletin board is authorized for the posting of personal notices by building employees. Material posted shall not be political, sectarian, discriminatory, or objectionable in nature. Commercial and political advertising is prohibited. Personal notices must contain the date posted and be removed in two business weeks.

All Other Postings and Use of Space

All flyers, brochures, posters, etc. that are event and/or news related in nature need to have an approved permit (GSA form 3453) before being posted. There are two public use bulletin boards within the building on the first floor that this type of information may be posted. Approved information may also be placed on easels in the north and south lobbies. To the extent permitted by law, the GSA Property Manager has the authority to deny a permit application based on the Federal Management Regulations if the proposed use:

1. Is a commercial activity
2. Interferes with access to the public area
3. Disrupts official Government business
4. Interferes with approved uses of the property of the tenants or the public
5. Damages Government property
6. Is intended to influence or impede any pending judicial proceeding
7. Is obscene within meaning of Obscenity in 18 U.S.C. 1461-65
8. Is a political fund-raising activity or for political solicitation of funds
9. Is being conducted with a permit issued in response to an intentionally false, incomplete or misleading permit application.

While GSA makes every effort to encourage the public use of space in Federal Buildings, individual GSA Property Managers reserve the right to: set aside certain time periods for official Government Business; set aside certain time periods for maintenance, construction or repair; or allow a previous approved use for official Government business.

Bean Building Projects

Projects Completed in August

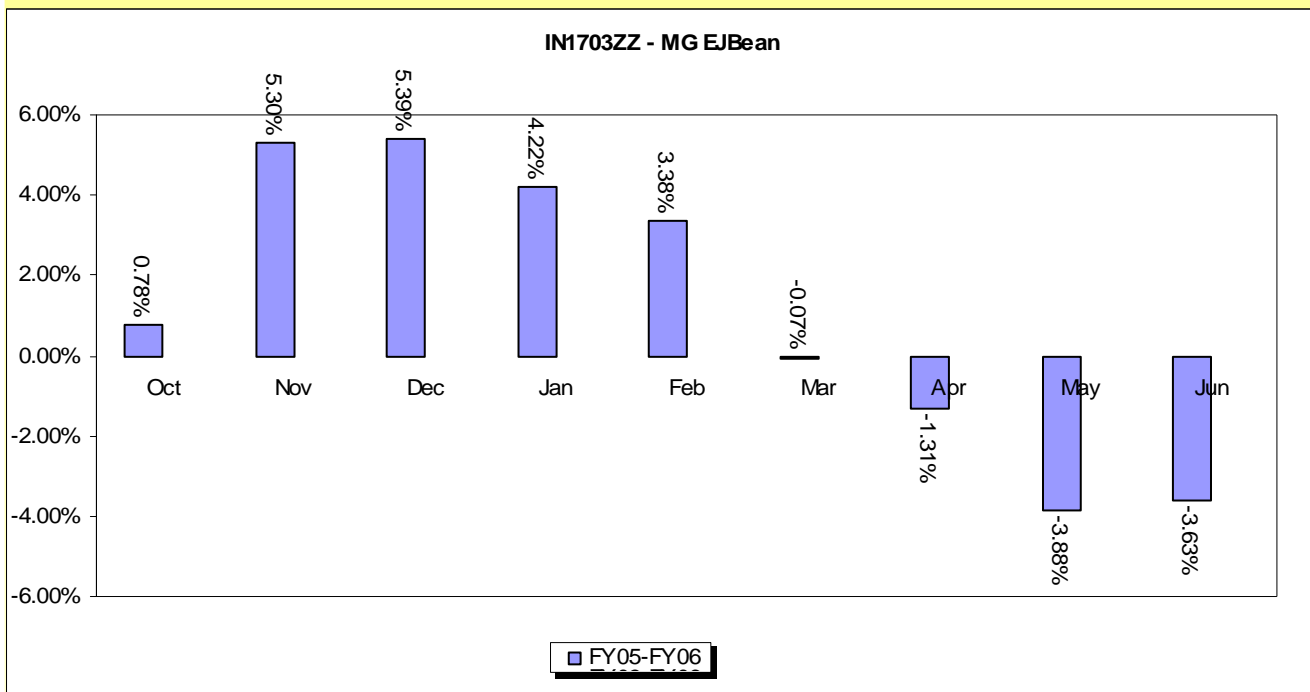
- First floor indoor plants were installed in the lobbies and hallways near the cafeteria.
- New seating benches were placed in the south lobby
- Picnic tables were replaced outside in the west courtyard
- Several unhealthy or root locked trees were removed from the front lawn. The project also resulted in the trimming and cleanup of other trees.
- The building HVAC cooling tower project has been completed with the exception of a few inspection items. The project increases water pressure to the tower and reduces the use of water and chemical treatment.



(Pictured: New benches and plants in the south lobby)

Projects planned for Sept-Oct

- Refinish and tread replacement of the northeast ramp floors from the basement to the 3rd floor
- A painting contract has been awarded to repaint the cafeteria serving and grill areas
- Additional picnic tables for the west courtyard have been ordered to replace the remaining outside tables
- Glass bulletin boards for the hallway are planned for purchase and installation for the alcove areas.



Resource Management and Conservation

Energy Savings?

The graph above compares the FY06 electrical usage at the EJBFC in comparison to FY05. For example, the negative 1.31% figure for April represents a decrease in building electrical consumption for the month in 2006 from the usage in April of 2005.

Beginning March 1, the building operating plan was dramatically changed to increase evening and weekend shut-down of the building heating and air conditioning systems (HVAC). The building interior lighting schedule was reduced from an 11:00 PM shutdown each evening to 7:00 PM. The lighting work began in late January and was finalized for the entire building by late March/April.

Whether these energy savings efforts are truly paying off remains to be seen, but the trend thus far shows promise. During the summer, the cooling tower project forced GSA to operate the air conditioning systems to a much greater extent than planned. We are still hopeful that the next quarterly comparisons will continue to show a decline in usage similar to those in April—June. Over Labor Day weekend, many building HVAC systems were set on a shutdown schedule, which significantly contributes to energy conservation.

Indy Area Guide and Coming July 4th Events

Indiana Avenue Renaissance Festival

Madame Walker Theatre Center
September 7-10
317.236.2099 discoverindianaavenue.com

Mass Ave Fall Gallery Walk

Dates: September 8
Location: Massachusetts Avenue
Time: 5 pm - 9 pm
Price: FREE
Web: <http://www.discovermassave.com>

Conner Prairie

Country Fair (September 15-17)
317.776.6000

11th Annual Indianapolis Irish Fest

Dates: September 15 - 17
Location: Military Park
Time: Fri. 4:30 pm - 11:30 pm; Sat. 11:30 am - 11:30 pm & Sun. 10 am - 7 pm
Price: \$12; \$8 in advance; \$10 students & FREE ages 13 & under

(Continued on page 5)

(Continued from page 4)

Phone: 257.5561

Web: <http://www.indyirishfest.com>

Greek Festival

Holy Trinity Greek Orthodox Church

4011 N. Pennsylvania St., Indianapolis, IN 46205

Event Phone: 317-252-9966

Distance from Downtown: 4.46 miles

09/09/06

09/23/06 to 10/31/06

Pumpkin Harvest Festival

Stonycreek Farm

11366 St. Rd. 38 E., Noblesville, IN 46060

Event Phone: 317-773-3344

09/30/06

Oktoberfest

Christ Church Cathedral

125 Monument Circle, Indianapolis, IN 46204

Event Phone: 317-636-4577

09/30/06 to 10/01/06

Fishers Renaissance Faire

Heritage Park

106th St. and Eller Rd., Fishers, IN 46038

Event Phone: 317-652-8651

10/07/06

Circle City Classic FallFest

Pan American Plaza

201 S. Capitol Ave., Indianapolis, IN 46225

Event Phone: 317-329-9220

Coca-Cola Circle City Classic Parade

Downtown Indianapolis

Event Phone: 317-239-5151

Tickets Phone: 317-239-5151

Related Organization: [Coca-Cola Circle City Classic](#)

Meet Bob Holtz Services Master Mechanic Steve Allen.



Steve began work here at EJBFC in June of 2003, as a heating, ventilation and air conditioning mechanic. For five years prior to joining the maintenance staff here, he was employed at the United Airlines maintenance hub, at Indianapolis International Airport.

Steve was born and raised in Indianapolis, graduating from North Central High School in 1981. He, his wife of 8 years Shirley, and "Fred," a Wheaton Terrier, reside on the west side of Indianapolis. He likes the diversity of his work here, and in his spare time enjoys helping friends with their home repairs, and for fun, shooting darts.

Mark Your Calendar !

**October 9
Columbus Day
(Building Closed)**